MealManage Parent Guide - Public Schools

Mobile & Desktop

Prepared By

MealManage LLC
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MealManage Parent Guide – Mobile

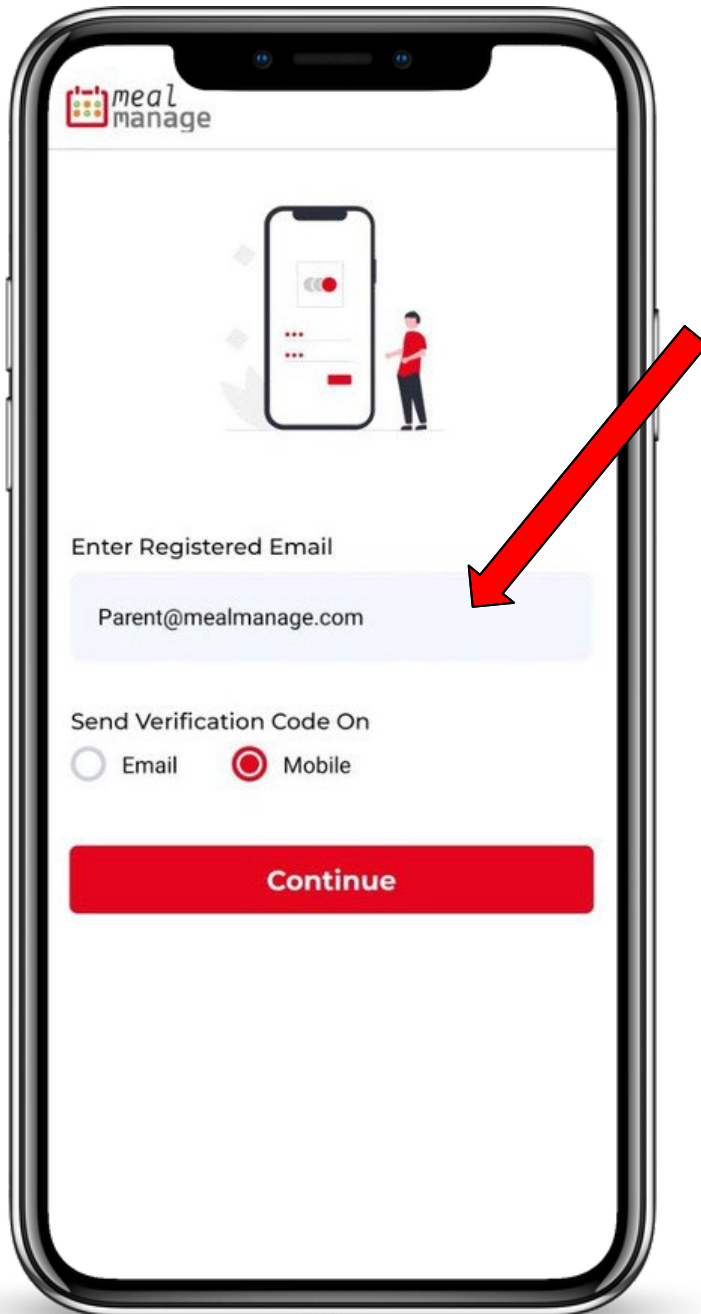## Step 1: Download MealManage Mobile Application

Scan the QR codes below or use the links below to download the Mobile application on your smart phone.

iOS	Android

Download links –

1) Apple app store – [Download MealManage for iOS](#)
2) Google Play Store - [Download MealManage for Android](#)

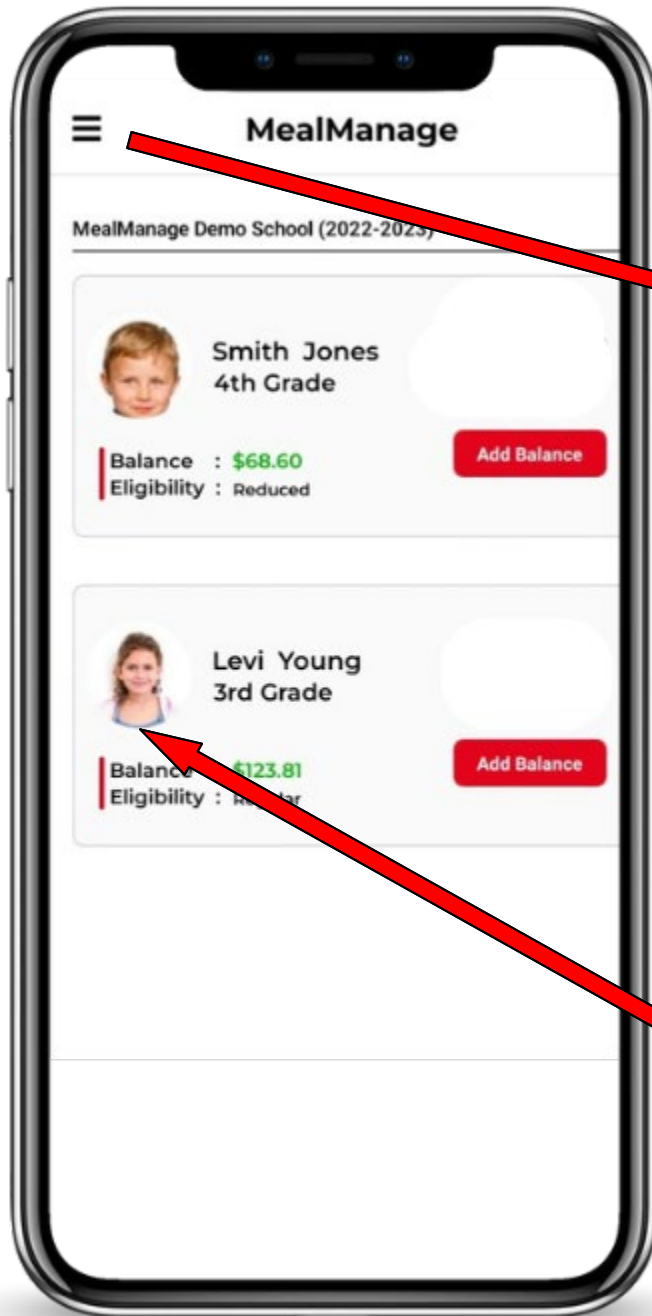**Step 2: Registration / Activation**

You will receive a welcome email from school at the email address you have registered at the school. That means your account is ready to be used. Subject of email includes "Welcome to MealManage".

If you cannot find the email, please contact school for welcome email. Make sure to look in your SPAM folder if you cannot find the email in inbox.

Open the Mobile App. Enter your email and follow the prompts to activate your profile.

Step 3: Dashboard Setup

A. Once logged in, you can manage all your students from one account. Free & Reduced application can be accessed with the 3 bar menu tab at the top left side of the screen.

Allergy Information can be added by selecting the student's name directly.

Add your student's allergy Information by selecting the respective icons and save.
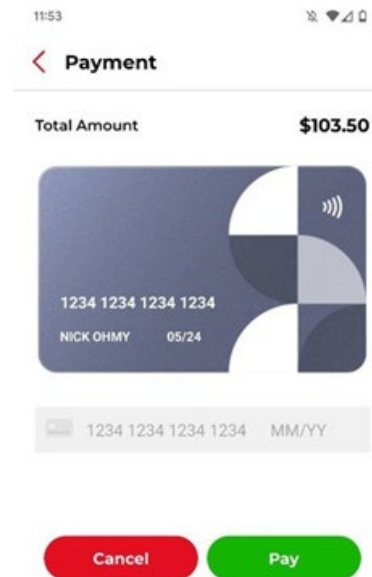
Step 4: Add Balance

Your account balance can be used for Meals and other purchases at school. Payments can be done at the end of ordering as well. You can add balance to one student or multiple students, simultaneously as shown below.
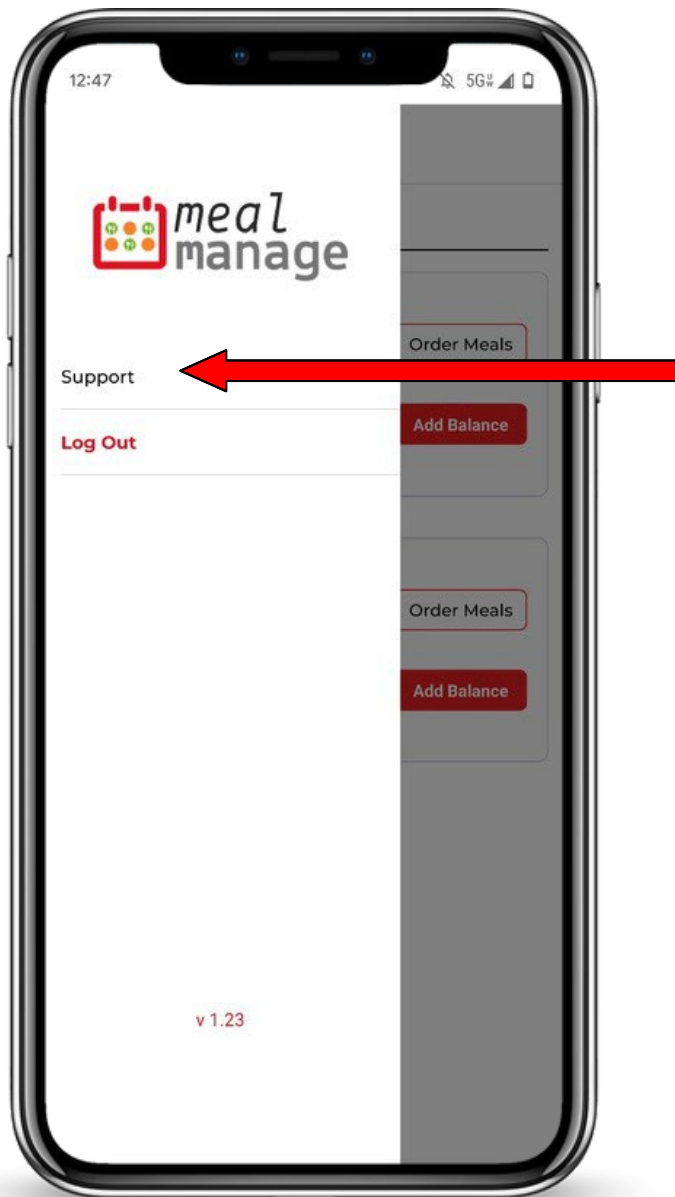

Click on Add balance button.
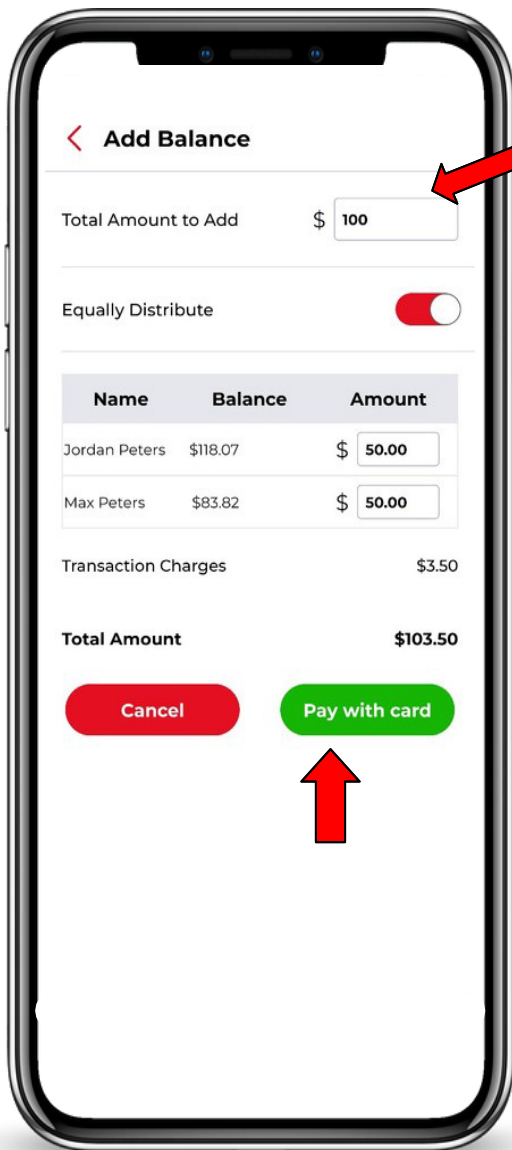
Enter the amount you wish to load into student's account.

Enter your card information and click pay.

Note: MealManage will not save your card information. Payment is 100% secure.

Step 5: Support

If you need additional assistance, please contact your school directly by clicking the menu button at the top left of the app and click the support button.

NOTE: Instructional videos can also be found on FAQ page of MealManage – https://www.mealmanage.com/faq.php.

MealManage Parent Guide – Desktop

Step 1: Registration/Activation

no-reply@mealmanage.com
to me

Welcome to MealManage

Please click below link to acess your MealManage dashboard .

Go to MealManage →

This is an automated email response. Please do not reply to this email. If you have further questions, send email to fsm@asdf.com.
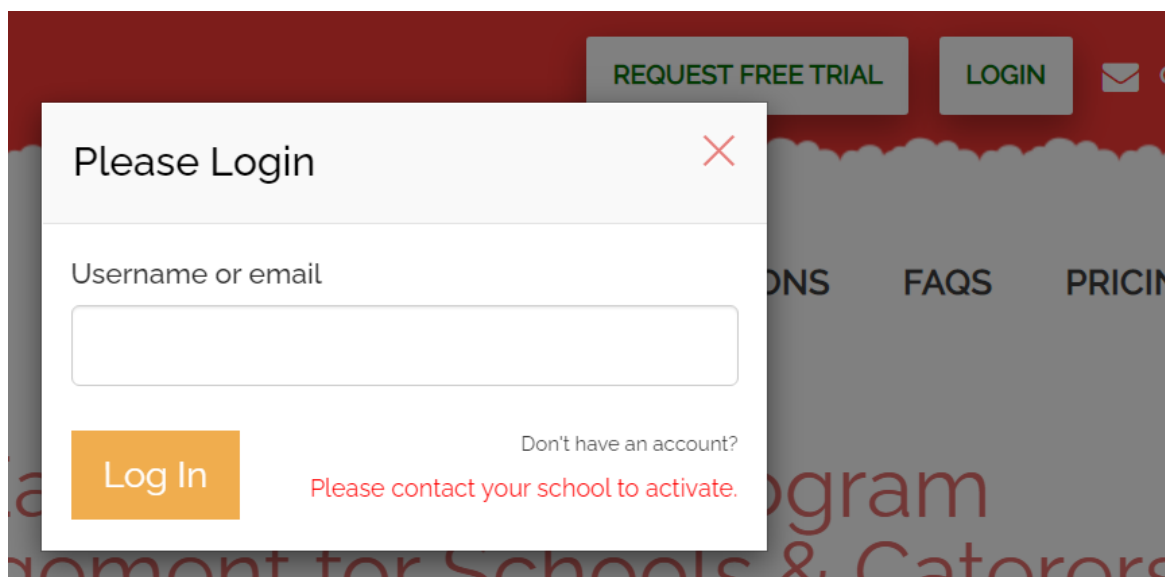
© 2021 MealManage LLC | www.MealManage.com| Terms of Use | Privacy Policy

You will receive a welcome email from school at the email address you have registered at the school. That means your account is ready to be used. Subject of email includes "Welcome to MealManage".

If you cannot find the email, please contact school for welcome email. Make sure to look in your SPAM folder if you cannot find the email in inbox.

Alternatively

After your first registration by email, you can then also login by using the link: https://www.mealmanage.com . Click on Login button. Use the email ID which you provided to school.

REQUEST FREE TRIAL   LOGIN

Please Login   ✕

...NS   FAQS   PRICIN...

Username or email

Log In

Don't have an account?
Please contact your school to activate.

Step 2: Dashboard Setup

If applicable, you can provide allergy information of students. Also, you can apply for free & reduced application as indicated below.

Apply for the Free & Reduced
Lunch Application, if needed

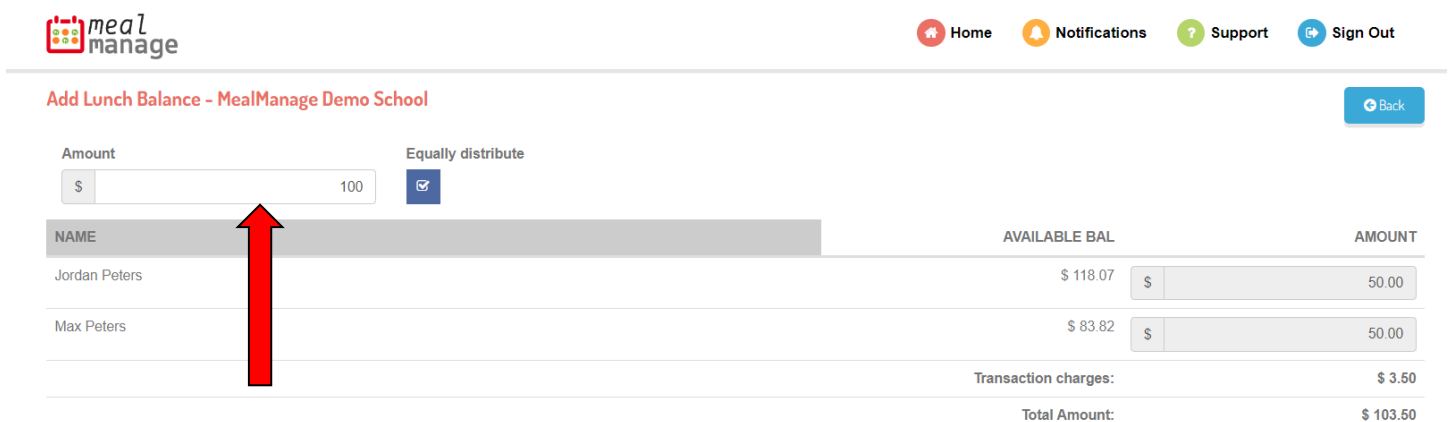If applicable, add your
student's allergy
information as shown.

Step 3: Add Balance

Add balance to student account. This balance can be used for Meal and other purchases at school. Payments can also be made at the time of ordering.

Click on Add Balance Button

Enter the amount you wish to load into student's account
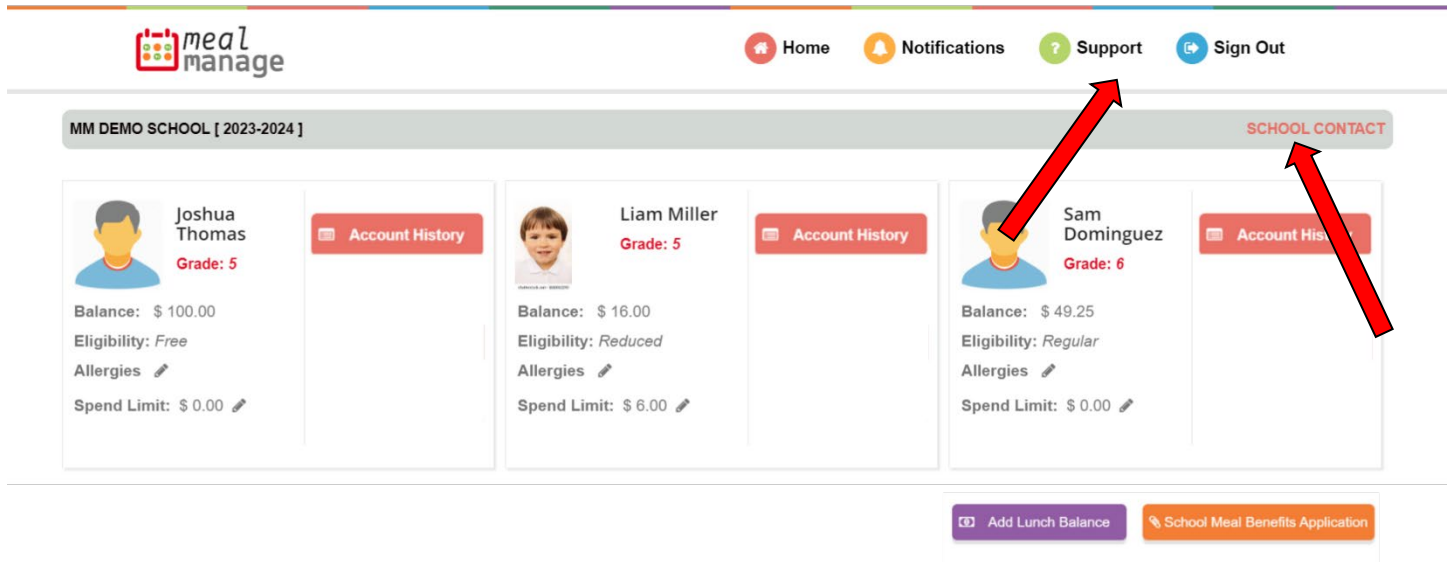
Click "Pay with Card Button". Payment window will open.

Enter your card information.

Note: MealManage will not save your card information. Payment is 100% secure.

Step 4: Support

If you need additional assistance, please contact your school directly by clicking the **green support button** at the top of your page. Your school contact is also listed, as shown below.

Note: Instructional videos can also be found on FAQ page of MealManage – https://www.mealmanage.com/faq.php.